

## Shildon Parish Plan

### Launch Event Working Group

#### Notes of a meeting held on Tuesday, 9<sup>th</sup> May 2006

**Present:**

Mal Carson - New Shildon Residents Association  
Chris Wood - Shildon Centre  
Jude Peto - Shildon Centre (Placement student)

**Support Officers:**

Tracey Bellas - Shildon Town Council

**1. Apologies for absence**

Mick Waterson  
Maureen Hopper  
Anne Corrigan  
Helen Wright

**2. Appointment of Chair**

It was **resolved** that Mal Carson would chair the meeting.

**3. Introductions**

No introductions were needed

**4. Launch Event : Update on Responses**

Jude Peto gave an update on responses received from local organisations along with Tracey Bellas on statutory responses.

31 organisations were to take part in the event as follows:-

**Nifty Fifties (evening session only)**  
**Centre Stage and Tearaways(afternoon session only)**  
**Jubilee Community Association**  
**New Jubilee Residents Association**  
**New Shildon Residents Association**  
**Pubwatch**  
**Sedgefield Locality Carers Outreach Centre (afternoon session only)**  
**Shildon Junior Football**  
**Shildon Recall History Group**  
**S/W Durham Credit union**  
**St Thomas Credit Union**  
**Stonham Housing Association**  
**Merlin Restoration Group**

**Spennymoor Learning Library  
Counselling Service  
Locomotion  
Cavos  
Age Concern  
Groundwork East Durham  
Shildon Community Safety Group  
Shildon Library  
Shildon Centre  
Surestart  
Durham Constabulary  
Sunnydale Comprehensive School  
Timothy Hackworth Primary School  
Thornhill Primary School  
St. John's C.E. (Aided) Primary School  
Shildon Town Council  
Sedgefield Borough Council  
Durham County Council**

Jude and Helen had prepared a draft floor plan and this would be sent out with a letter to all organisations taking part with information on set up timing, table size, and layout of the Civic Hall.

**Action** : Jude to send letters to local organisations and Tracey to send letters to statutory organisations.

A welcome pack was to be produced which would contain key issues and also reference to the 'Big Q' report which would identify issues raised in 1998 and whether these are still the issues within the community in 2006.

**Action** : Christine and Jude to sort information packs

A prompt board was to be part of the event in order for the community to voice their concerns or make general comment about Shildon on a 'post it' sticker and simply put it on the board.

There was to be refreshments available throughout the two sessions and also a prize draw. On entry to the event the name and address would be taken from people attending and entered into the free draw with the winner publicised in the Town Crier.

The event would feature a welcome table and Parish Plan Steering Group Table which would be manned by Mal Carson and Helen Wright. This is the point where information packs would be given to visitors to the launch. Tracey Bellas to be situated at the prompt board as well as Christine on a rota basis with other members generally helping the community at the event.

## **Publicity**

A draft poster was presented to the Meeting along with another example provided by the Shildon Centre. It was decided that a poster be issued and a double

sided A4 size leaflet publicising the event be printed and inserted in the Town Crier to every household in Shildon.

Posters would be delivered around the town and perhaps be put on the community bus.

**Action** : Tracey Bellas to liaise with Jude Peto